Photoshop Elements: Creating the front cover for your A4 Harchester Brochure

Open Photoshop Elements in the usual way – remember to cancel the installation boxes and do not register.

Creating an A4 page
- File > New > Set document size to 29cm height, 21cm width.
- Check that the background is white.

Selecting a background picture
- Choose an appropriate background picture > Save Picture As > JPEG > File > Open in Photoshop > Select All > Copy > Paste into your A4 document.

Resizing the picture
- From the Image Menu along the top choose Resize > Scale and resize as needed.

Making the background picture transparent
- From the Windows Menu along the top choose Layers and click on the layer with your picture on.
- Set the Opacity to between 15% and 25%.

Adding Text
- Click on the **T** tool from the palette.
- Text is automatically added into a new layer.
- Alter the style of the text using the menu along the top.
- You may need to go back into Layers to change the Opacity of the Text layer to 100%.)

Adding More Images
- Copy and paste appropriate images onto your brochure.
- Each one will automatically be pasted into a new layer so you will need to keep switching between layers to work on them.
- At least one of the images must be one of your own previous designs, for example a bus shelter.